

Kim Marie Smith

REAL ESTATE ANALYST

she / her / hers

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Kim Smith supports the Real Estate practice with an emphasis on analyzing and resolving title issues for various transactional matters throughout the country, including commercial and residential development projects, commercial, residential and multi-family sales and acquisitions, ranch transactions and energy projects. Her responsibilities include, but are not limited to, title and survey reviews, drafting title reports, title objections and closing documents, coordination and preparation of title curative documents, coordination of real estate closings, compilation of transaction documents, and other departmental support. Kim also provides training in real estate matters to the firm's legal administrative assistants, paralegals and real estate associates.

Before joining Polsinelli, Kim worked as a legal administrative assistant and then as a paralegal in another law firm for 20 years. She has been in the legal field for more than 30 years and has a strong organizational background.

Education

- University of Colorado Denver (Paralegal Certificate, 2005)
- Community College of Aurora (Paralegal Certificate, 2007)
- Community College of Aurora (A.A., 2007)
- Community College of Aurora (Associates of General Studies with a Paralegal Emphasis, 2007)
- Links School of Business (Legal Practice Course, 1985)

Memberships

- Rocky Mountain Paralegal Association – 2007 to Present
 - Board of Directors – 2010 to 2012
 - Colorado Bar Association Paralegal Representative – 2010 to 2012
 - Pro Bono Paralegal of the Year Committee – 2010 to 2013
- Colorado Bar Association Paralegal Committee – 2010 to 2014

Recognition

- Selected as *Colorado Bar Association's* Pro Bono Paralegal of the Year, 2009

Capabilities

- Real Estate

Matters

- Assisted in several unique acquisition transactions, including a historic naval oil reserve in Wyoming and other historic properties in Colorado and Illinois.
- Assisted in the review and organization of electric transmission and substation easements in Oklahoma.